



Camp Medley is owned and operated by the Anglican Diocese of Fredericton and our mission is to "Proclaim the Gospel of Jesus Christ for the making of young disciples." Every staff member will be expected to sign a Camp staff Covenant before the summer begins.

Creative Ministries Planner

Purpose of Position

The purpose of this position is to plan, implement, and oversee all current and new creative ministries opportunities during the Camp Medley camping season. Includes but not limited to; Organizing all worship times, maintaining media presence of camp online, working on marketing materials, co-organizing specialty camps and programs, and encouraging camp discipleship, etc. This position will also hold accountability to the long-term visioning for the camp in terms of marketing and media production.

Pre-Requisites

- Mature individual; recommended to be at least 21 years of age
- Previous experience in camping is an asset
- Experience in Christian Education and Leadership Development would be an asset
- Experience in Christian Worship leading and teaching would be an asset
- Media and Marketing Experience would be an asset
- Must be able to work cooperatively with others
- Must be able to motivate people in a positive manner, able to delegate responsibilities
- Must have the ability to create and implement programs; work creatively with curriculum materials.
- Must enjoy working with youth and young adults from a wide diversity of backgrounds.
- Must have strong organizational skills
- Must have strong written and verbal communication skills
- Must have completed staff medical form and criminal record check
- Must have standard first aid certificate

Responsible to: Camp Director

Specific Duties and Responsibilities

- Create, teach and implement Camp Worship Program; organizing all chapel times with weekly chaplains, preparing worship team members with age appropriate music, and engaging staff.
- Maintain an camp media presence online, and focus on new marketing initiatives for the camp.
- Oversee all camp outreach events, and help maintain promotional of additional camp programs outside the camp season.
- In conjunction with the Camp Director, implement new creative ministries programs for the camp
- With the Camp Director and DTPD Coordinator, plan and organize a Mission's Week in a local Community for the LIT/CIT participants where they will:
 - a. Learn about the call to missions in both a rural and inner city setting
 - b. Engage with vulnerable people, and learn first-hand stories of those who have faced significant oppression and personal set-backs
 - c. Experience the discernment of service and community leadership
- Work with Program Director to plan all Specialty Camps
- Order supplies needed for specialty camps in consultation with Office Staff within budget limits.
- Support in team style ministry with the COTR Coordinator and DTPD Coordinator to affirm, validate and encourage one another's programs. Vision together during planning times.
- Complete an end of season report on the Camp Program that includes observations and suggestions. An evaluation of the entire camp program should be provided as well as any recommendations for next year. This report will be submitted to the Director and will remain confidential.

General Duties and Responsibilities

- Assist with staff devotions and camper cabin devotions as required.
- Perform other duties as they are required as determined by the Director.
- Be present at all weekly staff meetings
- Be an appropriate presence to all camp staff
- Live on campsite while camp is in progress
- Participate in camp clean up and closing staff meeting on the last day of each camp.

Time Off

- From closing time of one camp to the opening meeting of the next
- One hourly session each day, with opportunity for additional time in the evenings

Evaluation:

- An evaluation will be provided by the end of the first half of the camping season and at the end of the employment term. An opportunity will be given to discuss each with the Camp Director.
- If the need arises, less formal written or verbal evaluations may take place.